

MONTHLY REPORT OF TRAINING																								MONTH OF DECEMBER 1954				Page 1																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
FULL-TIME OTR COURSES	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A						DD/I						IAB																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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BASIC ORIENTATION COURSE (DDP) 13 (ALSO 3 DDP; 2 FROM DCI)			29 NOV-17 DEC 1954	63	6	1			11	11		1	4	1	4	6	7		2	1	2		1	1	1	2																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												</

\* INCLUDES 1 NON-CIA (IAC)

\*\* REPORTED PREVIOUSLY

\*\*\* NON-CIA

## MONTHLY REPORT OF TRAINING

MONTH OF  
DECEMBER 1954Page  
2

PART-TIME OTR COURSES		DATES	TOTAL	DD/P													OTR	COMMO	PERS	DD/A							DD/I							IAB		
				ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WP	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE	OO	ORR	OSI					
BASIC TRAINING COURSES																																				
BASIC SUPERVISION 3 (ALSO 1 FROM MGT)		6-17 DEC 1954	19		3												3	1		2				2	4				1	2		65				
CLERICAL INDUCTION TRAINING			65																																	
CLERICAL ORIENTATION COURSE 129-131			53																													53				
**CLERICAL REFRESHER COURSE 44 (ALSO 1 FROM CABLC SEC 1 FROM DDP; 1 FROM DDI)		15 NOV-3 DEC 1954	42		3			2	2	1	2	1	1	1			1	5		1		4		5	3			3	1	3						
**BASIC MANAGEMENT COURSE 10 (ALSO 3 FROM MGT)		10 NOV-3 DEC 1954	19					2			1								1		1		1	3				3	2	2						
INTELLIGENCE COURSES																																				
**READING IMPROVEMENT COURSE 20 (ALSO 2 FROM DDP)		8 NOV-23 DEC 1954	25		4			3	1			4				3						1		1	3					3						
CIA LANGUAGE LAB																																				
WRITTEN & SPOKEN ALBANIAN		6 DEC 1954- INDEF	1								1																									
**ELEMENTARY ARABIC		5 APRIL 1954- INDEF	5							5																										
**INTERMEDIATE ARABIC		17 JULY 1954- INDEF	2							1															1					2	1					
**ELEMENTARY ARABIC (PHASE I)		14 OCT 54- JAN 55	3								1		1		1																					
**ELEMENTARY ARABIC (PHASE II)		14 OCT 54- JAN 55	3								1		1																							
**ELEMENTARY ARABIC (PHASE III)		14 OCT 54- JAN 55	3									1													2											
**ELEMENTARY ARABIC (PHASE IV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE V)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE VI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE VII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE VIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE IX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE X)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XIV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XVI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XVII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XVIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XIX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXIV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXVI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXVII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXVIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXIX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXIV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXVI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXVII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXVIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XXXIX)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XL)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLI)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLIII)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLIV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLV)		14 OCT 54- JAN 55	3																																	
**ELEMENTARY ARABIC (PHASE XLVI)		14 OCT 54- JAN 55	3																																	

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MONTHLY REPORT OF TRAINING																				MONTH OF		DECEMBER 1954										Page 2 A	
PART-TIME OTR COURSES	DATES	TOTAL	DD/P												OTR	COMMO	PRES	DD/A							DD/I							IAB	
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS				AUDIT	COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE	OO	ORR	OSI			
CIA LANGUAGE LAB (CONTINUED FROM PAGE 2)																																	
**INTERMEDIATE RUSSIAN (PHASE I)	11 OCT 54-JAN 55	9					1					2		2		1													1	2			
**ELEMENTARY RUSSIAN READING (PHASE I) (GROUP A)	11 OCT 54-JAN 55	14										5				7												1		1			
**ELEMENTARY RUSSIAN READING (PHASE I) (GROUP B)	11 OCT 54-JAN 55	6																										2		1	2		
**ELEMENTARY RUSSIAN READING (GROUP C)	11 OCT 54-JAN 55	9										2																		7			
**ELEMENTARY RUSSIAN READING (OCD GROUP)	11 OCT 54-JAN 55	11																							11								
**ELEMENTARY RUSSIAN READING (PHASE III)	11 OCT 54-JAN 55	10											3																				
**ADVANCED RUSSIAN READING	11 OCT 54-JAN 55	4								1			1												3					3	1		
**SCIENTIFIC RUSSIAN READING	11 OCT 54-JAN 55	6																												2			
**RUSSIAN ECONOMIC READING	11 OCT 54-JAN 55	8								1			3																	1	5		
**RUSSIAN FAMILIARIZATION	11 OCT 54-JAN 55	7													1															4	3		
**REVIEW OF RUSSIAN ESSENTIALS	11 OCT 54-JAN 55	6										2																		3	3		
FRENCH LANGUAGE SEMINAR	2 DEC 1954-INDEF	2								1		1													1			1		2			
RUSSIAN SEMINAR	2 DEC 1954-INDEF	1											1																				
RUSSIAN SEMINAR	8 DEC 54-9 APRIL 55	1											1																				
**INTERMEDIATE RUSSIAN SEMINAR	4 NOV 1954-INDEF	8											6														1		1				
TOTALS: PART-TIME OTR		436	13				33	7	14	11	10	30	12	6	5	10	5		4		6		12	43	6		2	11	49	20	118		

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MONTHLY REPORT OF TRAINING																								MONTH OF DECEMBER 1954		Page 3																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
FULL-TIME EXTERNAL TRAINING	DATES	TOTAL	DD/P												OTR	COMMO	PERS	DD/A						DD/I						IAR																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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USAF COMMANDERS' RADAR BOMBING FAMILIARIZATION COURSE	13-17 DEC 1954	1																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																

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MONTHLY REPORT OF TRAINING																				MONTH OF DECEMBER 1954		Page 4									
PART-TIME EXTERNAL TRAINING	DATES	TOTAL	DD/P													OTR	COMMO	PERS	DD/A					DD/I							IAB
			ADM	FI	PP	PM	EE	FE	NE	SE	WE	SR	WH	TSS	AUDIT				COMP	GC	LOG	MED	SEC	OCD	OCI	OIC	ONE	OO	ORR	DSI	
LANGUAGE AND AREA																															
MISCELLANEOUS AREA B LANGUAGE (ALSO 1 FROM IO)		15																													
**FSI LANGUAGE		21						1	2	3	5				3						3	1			1	2					
**MISCELLANEOUS AREA B LANGUAGE		40	2				1	2		1	3	1		1	2						7	4		6	10	2					
CLERICAL																															
IBM - ENDICOTT, NEW YORK		4																													
IBM - WASHINGTON, D. C.		7																													
MISCELLANEOUS EXTERNAL COURSES																															
**ECONOMIC		21																													
**TECHNICAL		53																													
** OTHER (ALSO 3 FROM MGT)		57									1			7	1	41				1			5	20	3						
TOTALS: PART-TIME EXTERNAL		218	2				5	5	3	8	4	1	16	3	43	2		14	2	6	1	1	22	6	16	45	9				
GRAND TOTALS: (Excluding orientation and self-study)		1027	30	7		66	76	47	30	30	47	31	31	81	57	17	1	24	3	17	3	19	71	18	3	32	107	32	21		
DECEMBER ENTRANTS																															
FULL-TIME OTR COURSES		212																													
PART-TIME OTR COURSES		115																													
FULL-TIME EXTERNAL COURSES		3																													
PART-TIME EXTERNAL COURSES		9																													
TOTAL		339																													
ORIENTATION AND SELF-STUDY																															
DEFENSE SCHOOL LECTURES		36																													
INDUSTRIAL COLLEGE OF THE ARMED FORCES		165																													
INDOCTRINATION																															
LANGUAGE SELF-STUDY (ALSO 3 FROM DDP AND 1 FROM DDI)		125	6				17	15	13	3	8	9	5	3	11	3		4				3	2	3	1	2	10	3	165		
TOTALS: ORIENTATION AND SELF-STUDY		326	6				17	15	13	3	8	9	5	3	11	3		4		1*		3	2	3	1	2	29	3	165		

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## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

25X1A6a

~~CONFIDENTIAL~~

DATE

24 January 1955

TO

ROOM  
NO.

DATE

REC'D

FWD'D

OFFICER'S  
INITIALS

TELEPHONE

COMMENTS

1. DDA

226

JAN 29 1955

AC

738

(File)

2.

25X1A9a

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12-27-78

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